

HRICS can provide data for the purposes of informing service delivery, opportunities for service improvement, demand and gap analysis as well as research provided appropriate ethics approval has been granted. As all admitted patient activity is not captured in the VAED for health services in NSW only limited data can be provided.

HRICS receive data files from the Victorian Data Linkage Unit at the DH, including:

- A Victorian Admitted Episode Dataset (VAED) extract for all cancer patients admitted to our member health services, inclusive of UR number for the purpose of local audits
- A de-identified VAED extract for all cancer patients admitted to any health service in the state of Victoria; exclusive of UR number but inclusive of a state-wide ID
- A VCR extract of all cancer notifications submitted to the registry by any of our member health services

Under our Conditions of Access and Release and the HRICS Memorandum of Understanding, HRICS have permission to use this data to provide support to our member health services for:

- Ethically approved service and quality improvement activities
- De-identified analyses across HRICS health services
- High level and de-identified state-wide analyses

* Authorisation is required from the head of department or nurse unit manager – please obtain signature before submission

Requester Information

Name: _____
Email: _____
Contact Number: _____
Project Title: _____
Organisation: _____
Role: _____
Line/Operational Manager Name & Signature: _____
Contact information: _____

Data Request Information

Project or Process Improvement [Title] Overview (Include a brief description of what will be investigated, organisational setting/location, relevant processes and immediate stakeholders)

HRICS data & information request

Goals/Objectives/Purpose of requesting data:

(A brief description of what is required, how it will support process or quality improvement and how it is intended to be used.)

Assumptions:

Ethics approval number:

(If ethics approval is not required, please substantiate this with an attachment outlining why; Please note: If you are planning to collect additional data (e.g. record audit) then ethics is required)

Urgency and purpose:

High - for essential work related to patient safety or clinical demand

Medium - Periodic audits, improvement projects

Low - analysis and research.

Excel

CSV

Word

Other:

Description of data required:

(Please be as specific as possible, including inclusion and exclusion criteria. E.g.: FY 2017-18, Age group 15-25, newly diagnosed, admitted episodes, distinct patient count, etc.)

Please list the other personnel who will require access to this data:

Name	Organisation	Role

Any additional comments that may be helpful to complete your request:

What next?

Your request will be prioritised and assigned to the HRICS data and information manager for action. We will be in contact with you to discuss specifics required for the analysis and report.

We will contact the applicant to provide an estimated date of delivery. While we endeavour to complete all requests within a timely manner, the priority we assign your request will be governed by internal and external work priorities.

Please return this completed form along with other relevant documents to:

HRICS Cancer Data and Information Analyst

E: barbara.morrison@humerics.humehealth.org.au

And a copy sent to:

E: HumeRicsInfo@gvhealth.org.au